



Fighting for vibrant, equitable and sustainable housing and neighborhoods through community ownership of land

JOB POSTING – CLT LEARNING EXCHANGE COORDINATOR

NYCCLI is hiring a full-time staff member to coordinate a new “Learning Exchange” for community groups working to organize or expand community land trusts (CLTs) in their neighborhoods. The Learning Coordinator will work with an experienced team to plan and implement a comprehensive curriculum for groups, including monthly workshops, technical assistance, site visits, and other ongoing support.

RESPONSIBILITIES

- Coordinate monthly workshops, including securing facilitators, preparing material, conducting outreach to participants, and documenting each session;
- Work with groups to identify and track progress made toward CLT learning goals;
- Maintain and update learning exchange listserv, calendar, and other resources;
- Communicate frequently with learning exchange groups, funders, and other stakeholders;
- Assess groups’ research, organizing support, technical assistance and other needs;
- Help develop case examples, popular education material, and other tools;
- Help coordinate funder briefings, public events, and other activities to share learning and build support for the exchange; and
- Track grant deliverables and compile information for quarterly reports to funders.

EXPERIENCE AND QUALIFICATIONS

- At least five years of experience in community development, affordable housing, tenant or community organizing, or related area
- Demonstrated commitment to economic and racial justice
- Project management experience and attention to detail
- Excellent communication and interpersonal skills
- Ability to work independently and in teams, and with diverse partners and stakeholders
- Fluency in Spanish a plus

COMPENSATION

The position includes an excellent benefits package and competitive salary, commensurate with experience. The Learning Coordinator will be based at New Economy Project, an economic justice organization that co-founded and serves as fiscal sponsor for NYCCLI.

TO APPLY

Please submit resume and a brief cover letter explaining your interest in and qualifications for the position to hiring@nyccli.org, by **March 15, 2018**. Please enter “CLT Learning Exchange Coordinator” in the subject line. People of color, women, people with disabilities, and LGBTQ candidates are strongly encouraged to apply.

ABOUT NYCCLI

NYCCLI is an alliance dedicated to advancing community land trusts (CLTs), non-speculative housing and neighborhood-led development in New York City. NYCCLI members conduct education and outreach, community and coalition organizing, research, policy advocacy, and capacity-building training. For more info, visit nyccli.org.